

CALL FOR PROPOSALS

2020-2021 Women and Minority Artists and Scholars Lecture Series
(WMASLS) Due Date: Wednesday, October 14, 2020



Introduction

The primary purpose of the program is to increase the number and diversity of scholarly voices and artistic expressions at Virginia Tech. The program provides modest funds to augment department, college, or organizational commitment to raising awareness of expressions and voices from underrepresented communities. Typically, guest lecturers or performers meet with students, faculty, and administrators; attend classes; and facilitate a public presentation open to the university and larger community. Students should have a significant opportunity to interact with each of these guests to increase their access to successful women and minority role models. It is anticipated that engagements during the 2020-2021 academic year will be conducted online.

Program Guidelines

To encourage departments or similar units to identify and invite outstanding women and minorities to campus, the Women and Minority Artists and Scholars Lecture Series (WMASLS) will **award up to \$500** to supplement college/departmental support for the guest's expenses. Funds requested must not be the sole source of support for the project.

Invited speakers may be from any discipline, gender, race or ethnicity. Invitations to speakers whose scholarship incorporates race, gender, class, or international perspectives are especially encouraged. Those presentations that would appeal to a wider audience will be given preference.

While the visit may include any number of activities at the discretion of the departmental hosts and the willingness of the guest, one or more of the events must be open and advertised to members of the wider campus community. Program support from the Women and Minority Artists and Scholars Lecture Series should be recognized in all program announcements. Applications will be reviewed by a faculty committee; limited funding may preclude support for all qualified applications.

Proposal Outline and Submission Instructions

This application/proposal cover sheet **MUST** accompany a one- to two-page detailed proposal, plus one- to two-page credentials of the speaker/artist. Proposal narratives must include the following:

- a. **Budget:** Provide as much detail as possible, including honorarium, transportation, housing, etc. List contributions from co-sponsoring departments/colleges/organizations and the amount requested from the WMASLS fund. **A maximum of \$500 may be requested.**
- b. **Goals:** How does the proposed speaker/performer advance the goals of the WMASLS?
- c. **Background:** Describe the speaker/performer's credentials, qualifications and the topic of the presentation, and attach a brief (one- to two-page) vita, resume, or bio.
- d. **Activities:** Describe the activities in which the guest will be involved including at least one event open to the university community. Describe the size and make-up of the prospective audience you expect to be attracted to the presentation(s) and how you will publicize the events.

Submissions: All application materials must be submitted by email to:

Ruth Waalkes, Associate Provost for the Arts and Executive Director, Moss Arts Center
at rwaalkes@vt.edu by 5:00 p.m. on Wednesday, October 14, 2020

APPLICATION COVER PAGE

2020-2021 Women and Minority Artists and Scholars Lecture Series
Due Date: Wednesday, October 14, 2020
Submit to: rwaalkes@vt.edu



Applicant		
Name of Applicant:		
Position & Title:	Department:	
Email:	Campus Mail Code:	Phone:
Speaker Information		
Name of Speaker:		
Position or Title:		
Home Institution/ Organization:		
Subject or Title of Talk:		
Anticipated Date of Talk:		
Funding Summary (*see note below regarding supporting documentation)		
Department/College Contributions: \$		
Request from Lecture Series (\$500 maximum): \$		
Other:		
Total Budget: \$		
Names of Individuals Providing Matching Contributions		
Department Head Signature	Date	Name (Printed)
Authorized Signature, other participating units	Date	Name (Printed)

* This application cover sheet MUST accompany a one- to two-page detailed proposal, plus one- to two-page credentials of the speaker/artist. Proposal narratives must include the following items, as described in the call for proposals page: a. total project budget and revenue sources, b. project goals, c. background on the speaker, and d. proposed activities for the project.